

NOTICE

An opening exists in

The Community Library

in the position of:

Library Assistant

Pay starting at \$17.18 per hour with up to 30 hours per week available

Schedule includes weekdays, weeknights, some weekend days

The Community Library in Cobleskill, New York is seeking an energetic, enthusiastic and motivated individual to serve as Library Assistant

. The Community Library is chartered to serve the Cobleskill-Richmondville School District, a population of over 14,000. Located in the heart of the Village of Cobleskill, a rural/suburban community located about 30 miles southwest of Schenectady, New York in beautiful Schoharie County.

This will be a **provisional** appointment; **permanent** appointment will be contingent upon successful completion of a Civil Service examination and becoming reachable on the resulting eligible list.

Candidates interested in being considered for this position must submit an **application for the exam** for Librarian Assistant **and also** a Civil Service **employment application** to the:

Schoharie County Personnel and Civil Service
P.O. Box 675
Schoharie, NY 12157

by the close of business on **Monday, May 13, 2019**

Applications may be obtained online at:

www.schohariecounty-ny.gov

MINIMUM QUALIFICATIONS: *Either:*

(A) Graduation from a regionally accredited or New York State registered four-year college or university with a bachelor's degree and one (1) year of full-time paid experience in public programming, education, public service or a clerical setting; **OR**

(B) Graduation from a regionally accredited or New York State registered two-year college with an associate degree and three (3) years of experience as outlined in (A); **OR**

(C) Graduation from high school or possession of a high school equivalency diploma and five (5) years of experience as outlined in (A).

NOTE: Part-time employment can be pro-rated to count towards full-time (based on number of hours worked per week) and a higher level of education can be pro-rated for experience up to a year.