

*The Community Library
Board of Trustees Meeting
June 14, 2018*

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:01 p.m. Present: Ruth Ashworth, Harriet Berard, Linda Carpenter, Virginia Downs, Ken Hotopp, Dee Neary, Jerry Peters, Janet Sand, Jean Stennett, Devon Hedges. Excused: Larry Rockwell.

Guests:

Ms. Julia Walter, who was elected as a trustee in May, attended. She will take the oath of office at July's meeting.

Minutes:

Mr. Peters made a motion, seconded by Ms. Carpenter, and was unanimously approved to accept the minutes of May 2018.

Communications:

Mr. Hedges indicated that he had been contacted by Matthew Galasso regarding the placement of the historical marker. Mr. Hedges explained that he wanted to speak to Linda Holmes, the mayor, about the "temporary" construction sign before making a decision about the historical marker.

Ms. Katherine Hawkins had sent a letter to Mr. Hotopp outlining the surprise of some patrons when they discovered the library closed on Saturday of Memorial Day weekend. Mr. Peters suggested a sign posted on the door three weeks in advance might be helpful. Mr. Hedges indicated that such signs were posted on the door and the closure was indicated on the website. Mr. Hedges will send Ms. Hawkins the library schedule policy and the current schedule which includes this information.

Mr. Peters announced that he had presented Mr. Hedges with a check for \$100 from SCHOOL as a thank you for providing a room for some of the organization's programs.

Director's Report:

Mr. Hedges reported that the Summer Reading Program is scheduled and will commence June 26 with a Kickoff Party.

Mr. Hedges expressed appreciation to the Friends of the Library for their \$4000 donation.

Treasurer's Report:

Mr. Peters presented the bills and responded to questions from trustees pertaining to the new format. After each trustee reviewed the bills, Mr. Peters made a motion, seconded by Ms. Stennett, and unanimously approved to pay the bills.

Committee Reports:

Finance:

Mr. Peters reported that Mr. Rockwell has been in contact with Donna Lavigne regarding the bonding of trustees. She is continuing to research the question and will be in further contact with Mr. Rockwell.

Facilities:

Ms. Ashworth suggested the trustees conduct another cleanup day this fall. Mr. Hedges mentioned some concrete problems with the Union Street sidewalk; he will seek information regarding repairs.

Policy:

Mrs. Sand announced the committee will meet Wednesday, June 20, at 1:00 p.m.

Board Development:

Mrs. Neary presented the slate of officers for 2018-2019. The trustees will vote at the July meeting.

Building:

Mrs. Berard indicated that the committee needs to meet with Mr. Mays to determine the progression of projects. Mr. Hedges wishes this to occur soon as MVLS grants are due by September. Ms. Water volunteered to contact Linda Holmes, the mayor, regarding grants.

Unfinished Business:

Mrs. Berard contacted Mrs. Fagione regarding the donation she is considering in memory of her father, Irving Chase. Mrs. Berard indicated that the library would be very appreciative of a donation.

New Business:

Mrs. Neary will contact CRCS business office to obtain a list of write-in candidates for the library board.

Important Events:

June 26, Tuesday, 5-7 p.m.- Summer Reading Program Kickoff Party

July 12, Thursday, 7:00 p.m. Regular board meeting

Adjournment:

Ms. Stennett made a motion, seconded by Mr. Peters, and was unanimously approved to adjourn at 2:40 p.m.

Submitted by Virginia Downs