

The Community Library
Minutes
Board of Trustees Meeting
March 8, 2018

Call to Order

Since a quorum was present, President Ken Hotopp called the meeting to order at 1:04 p.m.

Members present: Ruth Ashworth, Harriet Berard, Linda Carpenter, Ken Hotopp, Jerry Peters, Larry Rockwell, Jean Stennett, Devon Hedges

Members Excused: Virginia Downs, Dee Neary, Janet Sand

Board members reviewed bills and expenditures.

Minutes

Ms. Berard moved, seconded by Ms. Carpenter, to accept the February minutes. Motion passed unanimously.

Director's Report

- Mr. Hedges reviewed the annual report required by the NYS Education Department which basically includes all the year's transactions. He made the report available for the Trustees' perusal. Mr. Peters moved to accept the report, seconded by Ms. Berard. The motion passed unanimously.
- The replacement of light bulbs has been put off until March 12. Several ballasts will also need to be replaced.

Treasurer's Report

Mr. Peters reviewed the report and noted that reports will change in appearance as Treasurer Lawyer continues to familiarize herself with the process.

Finance Committee

Mr. Hedges presented the budget for 2019 which was \$7000 lower than 2018's budget. Many expressed the idea that, given inflation rates, etc., that the budget should at least be equal to last year. Mr. Peters moved to approve the requested tax levy of \$263,824 for 2019. Ms. Berard seconded the motion and it was approved unanimously.

Facilities Committee

- As mentioned, lights and ballasts will be replaced.
- The plumber has a plan to complete the job in the basement which should be done in the foreseeable future.

Personnel Committee

The staff recognition dinner will be in September, 2018.

New Business

- At the MVLS dinner on May 9, awards will be presented for volunteer service, trustee awards and best program. We should consider making nominations.
- Mr. Peters brought up a retirement plan that is totally voluntary on the part of staff that can have money withheld. This money will go into an investment account. Mr. Peters moved to have The Community Library make available the state deferred retirement plan to our staff. Ms. Berard seconded and the motion was approved unanimously.

The next Board of trustees meeting will be April 12.

Upon Mr. Peters' motion to adjourn the meeting, which was seconded by Ms. Berard., the meeting adjourned at 3:04 p.m.

Submitted by
Jean Stennett